

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
30 JUNE 2013  
FOR**

**COUNCIL OF PROFESSORS  
AND  
HEADS OF COMPUTING**

Banks  
Chartered Accountants  
160 Ermin Street  
Swindon  
Wiltshire  
SN3 4NE

**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING**

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for the Year Ended 30 June 2013**

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**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING**

**REPORT OF THE TRUSTEES  
for the Year Ended 30 June 2013**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**  
0803000

**Principal address**  
First Floor, Block D  
North Star House  
North Star Avenue  
Swindon  
Wiltshire  
SN2 1FA

**Trustees**

Prof M Loomes  
Prof L MacKinnon  
Mr R Farmer  
Dr G McAllister  
Prof C Maple  
Dr I Phillips  
Prof L Burd  
Prof S Fincher  
Prof I Wells  
Dr S Smith  
Dr S Jarvis  
Prof D Duce  
Prof E Robinson

**Independent Examiner**

Mr N R Elsdon BA FCA  
Banks, Chartered Accountants  
Statutory Auditor  
160 Ermin Street  
Swindon  
Wiltshire  
SN3 4NE

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**ON BEHALF OF THE BOARD:**

*Dr I Phillips*  
.....  
Dr I Phillips - Chair

Date: .....3/2/2014.....

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COUNCIL OF PROFESSORS  
AND  
HEADS OF COMPUTING**

I report on the accounts for the year ended 30 June 2013 set out on pages three to six.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Neil Elsdon BA FCA  
Banks  
Chartered Accountants  
160 Ermin Street  
Swindon  
Wiltshire  
SN3 4NE

Date: ..... *7 February 2014* .....

**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING****STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 30 June 2013**

	Notes	2013 Unrestricted funds £	2012 Total funds £
<b>INCOMING RESOURCES</b>			
<b>Incoming resources from generated funds</b>			
Voluntary income		42,634	45,380
Investment income	2	<u>70</u>	<u>89</u>
<b>Total incoming resources</b>		42,704	45,469
<b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Costs of generating voluntary income	3	31,664	35,815
<b>Charitable activities</b>			
Expenditure		<u>10,274</u>	<u>8,072</u>
<b>Total resources expended</b>		41,938	43,887
		<hr/>	<hr/>
<b>NET INCOMING RESOURCES</b>		766	1,582
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<u>101,874</u>	<u>100,292</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>102,640</u>	<u>101,874</u>

The notes form part of these financial statements

**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING**

**BALANCE SHEET  
At 30 June 2013**

	Notes	2013 Unrestricted funds £	2012 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	5	5,157	9,587
Cash at bank		<u>108,377</u>	<u>113,697</u>
		113,534	123,284
<b>CREDITORS</b>			
Amounts falling due within one year	6	(10,894)	(21,410)
		<u>102,640</u>	<u>101,874</u>
<b>NET CURRENT ASSETS</b>			
		<u>102,640</u>	<u>101,874</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>102,640</u>	<u>101,874</u>
<b>NET ASSETS</b>			
		<u>102,640</u>	<u>101,874</u>
<b>FUNDS</b>			
Unrestricted funds	7	<u>102,640</u>	<u>101,874</u>
<b>TOTAL FUNDS</b>			
		<u>102,640</u>	<u>101,874</u>

The financial statements were approved by the Board of Trustees on ..... 3/2/2014 ..... and were signed on its behalf by:

*Ic Phillips*  
.....  
Dr I Phillips -Chair

*Prof C Maple*  
.....  
Prof C Maple -Treasurer

## COUNCIL OF PROFESSORS AND HEADS OF COMPUTING

### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 30 June 2013

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 1993 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. INVESTMENT INCOME

	2013	2012
	£	£
Deposit account interest	<u>70</u>	<u>89</u>

#### 3. COSTS OF GENERATING VOLUNTARY INCOME

	2013	2012
	£	£
Support costs	<u>31,664</u>	<u>35,815</u>

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2013 nor for the year ended 30 June 2012.

##### Trustees' Expenses

Trustee's expenses paid during the year ended 30 June 2013 amounted to £5,813 (2012: £5,190) relating to travel and subsistence reimbursements.

**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
for the Year Ended 30 June 2013**

**5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2013	2012
	£	£
Trade debtors	3,867	8,297
Other debtors	<u>1,290</u>	<u>1,290</u>
	<u>5,157</u>	<u>9,587</u>

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2013	2012
	£	£
Trade creditors	7,144	20,450
Other creditors	<u>3,750</u>	<u>960</u>
	<u>10,894</u>	<u>21,410</u>

**7. MOVEMENT IN FUNDS**

	At 1.7.12	Net movement in funds	At 30.6.13
	£	£	£
<b>Unrestricted funds</b>			
General fund	101,874	766	102,640
	<u>101,874</u>	<u>766</u>	<u>102,640</u>
<b>TOTAL FUNDS</b>	<u>101,874</u>	<u>766</u>	<u>102,640</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	42,704	(41,938)	766
	<u>42,704</u>	<u>(41,938)</u>	<u>766</u>
<b>TOTAL FUNDS</b>	<u>42,704</u>	<u>(41,938)</u>	<u>766</u>



**COUNCIL OF PROFESSORS AND HEADS OF COMPUTING****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 30 June 2013**

	2013 £	2012 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Subscriptions	41,581	42,385
Conference	40	2,995
CAS initiative	1,000	-
Other income	<u>13</u>	<u>-</u>
	42,634	45,380
<b>Investment income</b>		
Deposit account interest	<u>70</u>	<u>89</u>
<b>Total incoming resources</b>	42,704	45,469
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Travel expenses	6,220	4,495
Learning development	1,174	852
Subscriptions to other bodies	<u>2,880</u>	<u>2,725</u>
	10,274	8,072
<b>Other expenditure</b>		
<b>Other</b>		
Administrative costs	19,372	20,694
Independent examiner's fee	1,030	960
AGM speakers and meeting costs	10,311	4,161
Consultancy fees	(49)	10,000
CAS funding	<u>1,000</u>	<u>-</u>
	31,664	35,815
<b>Total resources expended</b>	41,938	43,887
	<u>          </u>	<u>          </u>
<b>Net income</b>	<u>766</u>	<u>1,582</u>

This page does not form part of the statutory financial statements